



Piedmont Police Department
 403 Highland Avenue
 Piedmont, CA 94611
 (510) 420-3000
 FAX (510) 420-1220

VACATION HOME CHECK (4 – 30 Days)
 Select to request physical check of home¹

VACANT HOME NOTIFICATION
 Select to provide vacancy information, ONLY²

Address		Resident's Name
Date/Time Leaving		Date/Time Returning
PLEASE NOTIFY PPD UPON YOUR RETURN		
Home Phone	Alternate Phone	How can we reach you while you are away?
In Case of Emergency Please Notify:		Do they have a key? <input type="checkbox"/> YES <input type="checkbox"/> NO
Name		Phone
Address		City
Newspaper/Mail Collected?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Pet(s) on premises? <input type="checkbox"/> YES <input type="checkbox"/> NO
Lights? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Timer	Time lights on:	Time lights off:
Alarm? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> Silent <input type="checkbox"/> Audible	Alarm Company:	
Person(s) Authorized to be on premises:		
Name	Relationship/Job:	
Phone	How often on premises?	
Name	Relationship/Job:	
Phone	How often on premises?	
Name	Relationship/Job:	
Phone	How often on premises?	
Other Information:		

PPD USE ONLY

ACCEPTED BY:

Date Rcvd	Dispatcher	CAD Entry	End Date	Remarks

Return completed form via email at vacationchecks@piedmont.ca.gov or fax to (510) 420-1220. You can also drop completed form at the front desk of the police department which is located at 403 Highland Avenue, Piedmont.

If you have any questions, please call (510) 420-3000.

¹ Does not guarantee the frequency of checks or the safety/security of your home during your absence.

² No physical check desired, or vacancy is in excess of 30 days. THERE WILL BE NO PHYSICAL CHECK.